# **JOHN BERARD**

#### CONTACT

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- Austin, TX
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### **SUMMARY**

Dependable and experienced courier driver with a proven track record of timely and careful package deliveries. Proficient in identifying efficient routes, managing schedules, and prioritizing customer satisfaction. Highly skilled in handling materials with the utmost professionalism. An effective communicator with strong organizational skills and a keen eye for detail. Committed to safety, punctuality, and providing exceptional service. Recognized for a strong work ethic, reliability, and the ability to excel independently in fast-paced environments while maintaining composure under pressure. Prepared to guarantee excellence at every stage of the delivery process.

#### **SKILLS**

HiPAA & BBP Certified
Delivery and Pickup
Schedule Management
Route Planning
Time Efficiency
Customer Service

#### **EXPERIENCE**

# Present Driver, Happy Lab Transport LLC Austin, TX

- Delivers outstanding service to customers to extend relationships for future business opportunities.
- Develops strong working relationship with clients, leading to repeat business and referrals.

# 2018- 2021 Driver, Trust Integrity Group Austin, TX

- Delivered packages to residential locations.
- Verified delivery documentation, obtained signatures and ensured packages were delivered in good condition.
- Performed daily vehicle inspections and reported maintenance needs.

## 2014 - 2018 Driver, TST Transportation, LLC Austin, TX

- Assisted in transportation of patients to and from medical appointments.
- Adhered to company policies and procedures related to patient confidentiality and HIPAA regulations.

#### **EDUCATION**

University of Massachusetts Lowell, MA B.S. Plastics Engineering